THE PUBLIC SCHOOLS OF BROOKLINE
BROOKLINE, MASSACHUSETTS 02445

LINUS J. GUILLORY JR., PhD
SUPERINTENDENT OF SCHOOLS

SUSAN K. GIVENS, Ed.D.
DEPUTY SUPERINTENDENT FOR ADMINISTRATION & FINANCE

Request for Gift Acceptance   February 26, 2025

The School Department requires specific authorization for acceptance of gifts.

Motion: School Committee Accepts the donations listed below for school department use:

Donor	Amount	Recipient/Purpose	Account Numbe1·/Name
Morgan Stanley Donor Advised Fund - Anonymous	$5,000.00	Brookline High School/ACE Scholarship Fund - financial assistant for seven students to travel to the Dominican Republic over February vacation	TA03-258910/Brookline High School Student Activity Account
Parent Child Plus Inc. - Anonymous	$300.00	Brookline Early Education Program (BEEP)/Parent Child Plus Program	3300SEG2/Brookline Early Education Program Gift Account

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Request for Grant Acceptance   February 26, 2025

Motion: School Committee Accepts the grant award as determined by the awarding authority
for the grants listed below:

Source	Grant/Point Person/Purpose	Award	Account Number/ Name
State	**METCO Grant: Racial Equity and Integration Through Addressing Academic/Achievement Gaps** Point Person: Malcolm Cawthorne General MA State Law Chapter 76, Section 12A gives city and town school committees and districts the right to "help alleviate racial isolation" and "racial imbalance." In FY23 and FY24, METCO received $500,000 in grants from the state to pursue REI work via the METCO 2.0 initiative. In 2022, METCO released its METCO 2.0 Antiracism Roadmap as a foundational document for this racial integration and equity (REI) work. In FY25, Brookline METCO was awarded $15,000 towards REI initiatives. The priorities of the Brookline METCO REI initiative are to: 1. Increase the level of literacy in our earliest learners with the goal of closing literacy gaps in our district. In particular, the gaps are widest amongst our students that identify as Black and Latiné regardless of economic status in relation to white, resident students regardless of economic status. Approximately 2,100 students will have the opportunity to participate. 2. Provide high dosage tutoring while students are in school using the Science of Reading as well as past reading modules like phonics and sight words to increase the students' strategies to obtain successful literacy early in their education. 3. Provide high dosage tutoring after school with Ignite Reading facilitated through a vetted private tutoring company, Livius Prep (https://www.liviusprep.com/). They have a strong record of success in improving literacy. They have been vetted by our Office of Teaching and Learning, our Office of Equity and our English Language Arts Department as	$15,000.00	TBD

	well as our English Learners Department. So, they will handle the implementation and METCO personnel in each school will collaborate to make families aware so that their student(s) will be successful. All K-3 teachers in Brookline are participating. (https://ignite-reading.com/)		
Brookline Community Foundation (BCF)	**Brookline Community Foundation Youth Development Grant** Point Person: Rachel Craigen and Margaret Eberhardt The Youth Development Grant Program aims to ensure equal access to opportunities for all youth in Brookline, and support and enhance the well-being of youth and their families. The Youth Development Grant Program seeks to promote activities that are inclusive and represent the diversity within the Brookline community, with a focus on Brookline youth whose families earn less than the town's median annual income or are underserved. The Brookline Early Education Program (BEEP) Summer Enrichment program aims to offer four weeks of high-quality summer programming for all interested BEEP families. On average, about half of the families interested in attending Summer Enrichment would require tuition assistance to enroll their child. To support the mission of equitable access to diverse and inclusive programs, and increased opportunities for underserved families, the program requires additional funding to cover the cost associated with staffing the program for the total number of families seeking to enroll, regardless of their financial status and need for assistance. The SE20 revolving fund is restricted for use to cover school year costs only. Summer programming must obtain funding from summer tuition as well as an additional source to cover the cost of a four week summer program. Enrollment has not yet been finalized for this summer but historical trends and increasing enrollment leaves an approximate deficit of $15,000 in additional funding needed to cover the total cost to run the program. Funding awarded to BEEP Summer Enrichment directly supports the following opportunities for members of the PSB Community: ● Summer employment for up to 15 PSB Early Childhood Educators and Paraeducators ● Four weeks of summer programming for approximately 25 low-income students/families ● Four weeks of summer programming for up to 30 tuition paying students/families ● Internship placement for 4-6 Steps to Success students ● Breakfast and lunch for students and interns via the Summer Eats program, located on site	$16,700.00	SE20/BEEP Revolving Fund

METCO REI Implementation Grant Application 2024

Once again, we are happy to invite districts to deepen your equity work through grants for up to $15,000 that further your district equity goals, while being tied to METCO 2.0 objectives. Similar to our previous grant cycle, projects must demonstrate clear alignment with the Blueprint for METCO and the METCO 2.0 vision that every student in a METCO district receive an equitable, antiracist education.

As such, please submit a proposal that supports one or more of the following from the Blueprint document:

- **Deepening racial equity work:** You may choose an area of focus from the *"13 Unifying Commitments"* listed on page 12 of the Blueprint

- **Addressing Academic Gaps:** To choose an academic area to focus on with this grant, *reference either page 16 (areas 4.1-4.4) or 16 (areas 7.1-7.4) of the Blueprint.*

You may use your own contractors/vendors, or choose from our **Recommended Vendor List.**

Grant Details:

- Grant proposals are due by **Sunday, November 27, 2024, at 11:59pm** but will be awarded on a rolling basis upon submission. The sooner you submit your proposal, the sooner you will receive a response and be able to begin your planning process.

- Project must be *started (whether pre-planning or implementing) and invoiced* by **December 31, 2024**.

- Each district is encouraged to apply for a grant of *up to $15,000*.

-This grant is open to all districts, whether you have received funding through this grant previously, or not. *Districts who have not applied for a grant in FY24 are strongly encouraged to apply and will be prioritized.*

- Your programming must address long-term goals for systemic change that are tied into measurements and data.

- Ongoing programming that directly supports systemic change will be prioritized.

- Stipends will be considered.

- No food or travel expenses will be covered by this grant.

- Partial funding may be awarded.

Grantees agree to:

- Share the [METCO 2.0 Landing Page](#) with your chosen consultant/vendor, and ask them to review the video, the Antiracism Road Map, and Blueprint, which will provide context for the overall work.

- Include mention of the partnership with METCO HQ in any promotional materials.

- Invite METCO HQ to appropriate events or meetings related to the outcomes of this grant.

- **Submit a grant report upon request. Forms will be provided and will include:**

- An itemized budget report of how funds were used
- Any final documents that were created as a result of this work, including reports, evaluations, racial equity resources, etc.
- An opportunity to provide feedback/recommendations for any consultants
- Photos, if applicable
- A headcount of participants
- Testimonials from participants and/or audience members on the event's impact

Award letters will be distributed on a rolling basis. Fully completed and clear proposals will be prioritized. Any questions can be sent to:

Kristen Fumarola
Chief Development Officer

METCO Headquarters

kfumarola@metcoinc.org

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Thank you for your extraordinary work!

The respondent's email (**malcolm_cawthorne@psbma.org**) was recorded on submission of this form.

District *

Brookline ▼

Applicant Name *

Malcolm Cawthorne, Claire Galloway-Jones, Jodi Fortuna, Linus Guillory

Applicant Title *

Brookline METCO Director and Central Office Team

Applicant phone number *

617-730-2464

Applicant email *

malcolm_cawthorne@psbma.org

Is the person above, the person overseeing this initiative? *

○ Yes

◉ No

If not, please share the following:

Project Manager's email

jodi_fortuna@psbma.org

Project Manager's name

Jodi Fortuna

Project Manager's title

Deputy Superintendent of Teaching and Learning

Provide a detailed description of the proposed initiative: *

The initiative is to increase the level of literacy in our earliest learners with the goal of closing literacy gaps in our district. In particular, the gaps are widest amongst our students that identify as Black and Latiné regardless of economic status in relation to white, resident students regardless of economic status. This will give us the opportunity to provide high dosage tutoring while students are in school using the Science of Reading as well as past reading modules like phonics and site words to increase the students' strategies to abtain successful literacy early in their education.

Please reference which of the 13 Commitments from page 10 of the [METCO Blueprint](#) area you   *
will be focusing on:

While I personally think this hits many of the commitments, it specifically applies to Commitments 7 & 8 - Personalized Support for Academic and Post-Secondary Success and Basic Needs and Wrap Around Services. While the first one reads as a long stretch, the reality is that poor literacy skills in early education directly correlate to poor academic performance and poor projections for future academic success. Lastly, this is a basic need for school success. Literacy is needed for every content area and subject in school. It is impossible to think of a successful student without literacy skills.

What are your district's goals in relation to racial equity, integration, and inclusion? What gaps   *
will you address?

This aligns with both the goals of our district and our Office of Equity. Both have a strong stance on academic excellence for all students. This program is a step to bring that goal into action. DESE also has an equivalent goal. For the district, we also believe in a Commitment to Equity which is academic, social and providing opportunities to close academic and achievement gaps; this program is an action step to help do that. For the Office of Equity, they have the goals of embracing difference as well as providing a Targeted And Supportive Community. In recognizing our academic inequalities, the implementation of this program fits into their goals of equity for the district too.

Please share an explanation of how this programming aligns with that vision, as well as the *
vision for METCO 2.0 that "Every student in a METCO district receive an equitable, antiracist
education."

While this doesn't appear to be anti-racist, this does address racist issues that aren't limited to Brookline.
The access to books, libraries and reading materials have been well documented. Well resourced families
provide literacy opportunities for their children that we know can be disparate racially particularly in relation
to geography as "book deserts". Providing Literacy tutoring and a program will be an action step in providing
a more anti-racist education for all of our children. The equity is profound. This will increase student
academic confidence as well as academic performance. This will boost every student's performance and
raise the performance of the struggling students of color that are being left behind.

What is the name of the consultant or organization, if applicable, who you will engage with to *
accomplish this work? Please list any relevant qualifications/experience they have to support
you in this work.

Ignite Reading is the company and program (see link below). They have a strong record of success in
improving literacy. They have been vetted by our Office of Teaching and Learning, our Office of Equity and
our English Language Arts Department as well as our English Learners Department. So, they will handle the
implementation and METCO personnel in each school will collaborate to make families aware so that their
student(s) will be successful. https://ignite-reading.com/

Start date of this program: *
**Note: Pre-work planning, curriculum design, and/or project implementation must begin
and be invoiced prior to December 31st, 2024***

Immediately - December 1

How many staff will participate, if any?

All K-3 teachers in The Public Schools of Brookline

How many students will participate, if any?

Approximately 2100 students will have the opportunity to participate

Please share an **ITEMIZED budget** request with the info below:

- A SEPARATE line item for EACH expense.
- A brief description next to EACH line item explaining each cost.
- *For example:*
  - Consultant facilitation rate (5 cultural competency trainings for educators): $1,500/session = $7,500
  - Books: $50/book x 20 books = $1,000
  - TOTAL REQUEST: $8,500

List each budget expense separately: *

$15,000 Contract for High Dosage Tutoring

Is there anything else you'd like to add about the impact and value of the project?

This could be a game-changer for our district. There is a lot of research that shows that if a child can read well by the time they end third grade, their level of reading and literacy will continue to grow throughout their educational journey. Implementing this will help Brookline and our district and specifically our Brookline students of color immediately and for their future.

Thank you for your proposal! We will be in touch if we have any questions.

This form was created inside of METCO, Inc..

Google Forms

Teacher Hours			Para Hrs		
moving/Set up time		6	Setup		6
Closing down/moving back		6	Closing		6
Orientation		1	Orientation		1
Hours per Week		115	Hours per Week		115
Total # of hours		128	TOTAL hrs:		128
Salary Rate	56/hour		Rate: (hourly rate appx)		$28
Total Cost per Teacher		**$7,168.00**	**Total Cost Per Para**		**$3,584.00**

Financial Aid Costs:			**Tuition Income**	**(Anticipated)**	
4 Weeks Tuition	$2400 per student		Tuition per Week	$600/week	
#Students (25)		**$60,000**	**#Students**		**$72,000**

Staffing & Material Costs:			ESTIMATIONS:	
Teachers - 6		43,008	*based on 30 paying students	
Director - 1		13,440	*based on 25 non paying students	
Paras - 8		28,672		
Materials/Consumables		5,000		
TOTAL:		**$90,120**		

Total Cost Summary

Grant Income		$15,000	
Tuition Income		$72,000	
Total Income		**$87,000**	Approx
Spending		**$90,120**	Approx